

NICKEL DISTRICT CONSERVATION AUTHORITY



MINUTES OF THE GENERAL BOARD MEETING

Thursday, January 13, 2022

Via MS Teams

Commenced: 4:30 p.m.

Adjourned: 5:28 p.m

PRESENT: Steve Kaufman, Chair
Jennifer Davidson
Lin Gibson, Vice-chairperson
Mike Jakubo
Joscelyne Landry-Altman
Bill Leduc
Geoff McCausland

ALSO PRESENT: Melanie Venne, Staff
Madison Keegans, Source Protection Program Manager
Bailey Chabot, Watershed Planner

REGRETS: Carl Jorgensen, GM / Secretary-Treasurer

1. Chair Kaufman called the meeting to order. He wished everyone a happy new year. He recognized Bailey Chabot, as she moves to a new position. He thanked her on behalf of the board for her hard work with Conservation Sudbury.
2. No declarations of conflict were made.
3. Adoption of Agenda/Addition to Agenda

Resolution 2022-01

Gibson - Leduc

That the agenda of the January 13, 2022 General Board Meeting be adopted as circulated.

Carried.

4. Previous Meeting Minutes

- a) Adoption of Minutes of December 16, 2021

Resolution 2022-02

Leduc - Jakubo

That the minutes of the December 16, 2021 General Board Meeting, as circulated and reviewed, are approved.

Carried.

b) Business Arising from the Minutes of December 16, 2021

Member Leduc indicated that he received correspondence from Mr. Wendorf regarding the resolution 2021-103 from the previous meeting. There was a brief discussion and the board asked Bailey to gather more information and report back to the board.

5. General Business

a) Permission under Section 28/29 Report

Resolution 2022-03

Jakubo – Davidson

That the report for permits issued under Sections 28 and 29 of the Conservation Authorities Act during the month of December 2021 is received.

Carried.

b) 2021 Statistics for Planning and Regulations Programs

Bailey and Melanie provided some 2021 statistics on planning and S28 applications that were reviewed by staff. 2021 continued to be a very busy year for staff. The board acknowledged staff's hard work.

Resolution 2022-04

Gibson – Landry-Altman

That the Board receives as information the two staff reports on 2021 statistics for Section 28 and 29 Permits and Planning Reviews,

And further, that the 2021 Annual Report on Section 28 Timelines, as per Conservation Sudbury commitment to Conservation Ontario's Client Service and Streamlining Initiative be posted to the website.

Carried.

c) Proposed Changes to the NDFC By-Law

Melanie provided an update on the by-law amendment detailed in the staff report by Julie Houle. The Nickel District Conservation Foundation by-law was initially enacted in 1984. These are the first update since then and provide some wording clarity, and makes minor changes to meeting procedures, member rolls, appointments of officers and meeting notice requirements.

Resolution 2022-05

Davidson – Gibson

That the changes to the Nickel District Conservation Foundation's By-law No. 1 included in the staff report dated December 17, 2021 are supported.

Carried.

d) Annual Revision of Health and Safety Policy

Madison Keegans presented the highlights of the 2022 Health and Safety Policy Update. The major highlights include:

- Removal of the Safe Working During a Pandemic Policy
- Addition of the COVID-19 Safety Plan
- Addition of the COVID-19 Vaccination Policy
- Slight revision to the Working Alone Policy

She also provided a quick update on the Joint Health and Safety Committee inspections of workplaces and hazards identified.

Resolution 2022-06

McCausland – Jakubo

Be it resolved that the Revised Health and Safety Policy, dated January 13 2022 is received and approved for use in 2021.

Carried.

e) Inventory of Programs and Services

Melanie provided an update on the steps for the implementation of the Transition Plan. The transition plan was approved at the December board meeting and has since been shared with the City of Greater Sudbury and the Province. The next step is to approve the list of programs and services. Carl will be distributing a report on this for discussion and support at the February board meeting.

6. New Business

The next board meeting is our annual general meeting and will be held on February 10, 2022. The next meeting will be held on a new board management system called "On Board". Melanie provided some screenshots of the new website/application. Emails with invitations to register will be going out soon. The meeting itself will still be held through Teams. The information will be accessed via "OnBoard" instead of dropbox.

7. Adjournment

Resolution 2022-07

Jakubo - Leduc

That we do now adjourn.

Carried.