

NICKEL DISTRICT CONSERVATION AUTHORITY

Minutes of General Board Meeting

Thursday, March 9, 2017

Room C-12
Tom Davies Square

Commenced: 4:33 p.m.
Adjourned: 6:35 p.m.

PRESENT: Lin Gibson, Chairperson
Jennifer Davidson
Steve Kaufman, Vice-Chairperson
Fern Cormier
Paul Sajatovic
Mark Signoretti
Anne Watelet

ALSO PRESENT: Carl Jorgensen, Secretary –Treasurer, General Manager

COMMUNICATION: Joscelyne Landry-Altman, Regrets
Mike Jakubo, Regrets

1. Chairperson Gibson opened the meeting and welcomed all in attendance. She provided a review of ongoing activities and priorities including the following: that the online payment processing is working well, that she is no longer Chair but remains a member of the City's Watershed Advisory Panel; that outreach to the school boards has been completed re: Fast-Flowing Water school visits and contest for 2017 and that the programs volunteers Ray and Pat Croteau and Hugh Jeanveau were nominated for the City's Civic Awards for their good work; that the Flood Forecasting Contingency Meeting will be held on the 21st; that Vice-Chair Steven Kaufman will attend the presentation of our Bursary Award at Cambrian College; that we are hosting the Northern Chapter of CAs meeting via video conference later in the month; that the Source Protection Committee meeting is scheduled for end of the month Chaired by Nels Conroy; that Carl and Lin will be attending the Conservation Ontario AGM in early April and CO's second Queen's Park Day the following day where we hope to welcome MPPs Thibeault and Gelinias.
2. No declarations of conflict were made.
3. Adoption of Agenda/Additions to Agenda

Resolution 2017-26

Sajatovic - Kaufman

That the agenda for the March 9, 2017 General Board Meeting be adopted as distributed.

Carried.

4. Adoption of Minutes of Previous Meetings

a) February 10, 2017

Resolution 2017-27

Sajatovic - Cormier

That the minutes of the February 10, 2017 Annual General Meeting, as duplicated and circulated, be approved.

Carried.

5. General Business

a) Section 28 Permits Report

No permits were issued in February.

6. In-Camera Matters (Personnel/Legal/Property)

At 4:45 p.m. the Board passed a motion to move in-camera.

Resolution 2017-238

Signoretti - Davidson

That we go in-camera at 4:45 p.m.

Carried.

At 5:35 p.m., the in-camera session was completed and the Chairperson reported that there were no resolutions coming from the in-camera session. Direction was given to staff regarding a human resources matter. Also, direction was provided to the Chairperson by the Members to prepare a memo in response to a separate human resources matter that was discussed.

6. New Business

a) Purchasing Policy Revision – Carl Jorgensen presented a report regarding the administrative policies and in particular the purchasing policy limits, which had not been revised in nearly 20 years. The following resolution was presented.

Resolution 2017-29

Sajatovic - Watelet

Given that many of the NDCA's administrative policies were put into place nearly 20 years ago and that many of these policies require updates and revisions which is a detailed and

timely process, and that

Staff have prepared a report Purchasing Policy Limits, March 7, 2017 on the topic making recommendation for an interim measure, be it resolved that

The Nickel District Conservation Authority immediately puts into place interim measures as outlined in the staff report dated March 7, 2017 that effectively double the set limits used in the purchasing and tendering practices in conducting its regular business until such time that the policies can be rewritten.

Carried.

- b) Staffing Update – GM Carl provided a verbal update of recent staffing items. We have applied for summer student positions through the Canada Summer Jobs program (federal) and are waiting to hear. Our Source Water Protection program has built a seasonal 6-month contract position for field work, data management etc. This is currently posted and resumes are coming in. We have an opportunity to partner with the City of Greater Sudbury through our seat on VETAC to host an NOHFC intern. If approved, our share will be non-monetary as we will provide the workstation and supervision and HR support but all funding will come from NOHFC and the CGS will cover the 10% employers share plus mandatory costs up to \$10k. Our already-approved NOHFC internship for Information Management will be posted later in the month or early April.
- c) Latornell Theme Announced - Lin advised that the theme for this year's Latornell Symposium is "Succession - the nature of change". Members are to consider whether they are interested in attending. The event is November 21-23, 2017.

No other business was transacted.

8. Adjournment

Resolution 2017-30

Watelet - Signoretti

That we do now adjourn.

Carried.