

NICKEL DISTRICT CONSERVATION AUTHORITY

Minutes of Annual General Board Meeting

Thursday, February 10, 2017

Room C-12
Tom Davies Square

Commenced: 4:10 p.m.
Adjourned: 6:35 p.m.

PRESENT: Lin Gibson, Chairperson
Jennifer Davidson
Mike Jakubo
Steve Kaufman, Vice-Chairperson
Fern Cormier
Paul Sajatovic
Anne Watelet

ALSO PRESENT: Carl Jorgensen, Secretary –Treasurer, General Manager

COMMUNICATION: Joscelyne Landry-Altmann, Regrets
Mark Signoretti, Regrets

1. Chairperson Gibson opened the meeting and welcomed all Board Members to the Annual General Meetings (AGM).

Lin provided a review of ongoing activities and priorities for the Conservation Authority.

2. A declaration of conflict was made by Anne Watelet for Item 16 c.

3. Adoption of Agenda/Additions to Agenda

Resolution 2017-08

Kaufman - Jakubo

That the agenda for the February 9, 2017 Annual General Meeting be adopted as distributed.

Carried.

4. Adoption of Minutes of Previous Meetings

- a) January 14, 2017

Resolution 2017-09

Jakubo - Davidson

That the minutes of the January 12, 2017 General Board meeting, as duplicated and circulated, be approved.

Carried.

b) Business Arising from Minutes

5. Election of Officers - 2017

Chairperson Gibson turned the meeting over to Secretary – Treasurer Carl Jorgensen to conduct the election of officers for 2017. He referred members to the information provided related to the procedures to be followed for electing officers. With that, the floor was opened for the nomination of candidates for the position of Chairperson.

Nominee
Lin Gibson

Nominator
Fern Cormier

No other nominations were received based on the election procedure. A motion to close nominations was moved by Member Sajatovic and was seconded by Member Jakubo. Member Gibson agreed to stand and the following resolution was presented.

Resolution 2017-10

Watelet - Davidson

That Lin Gibson is appointed Chairperson of the Nickel District Conservation Authority for the year 2017 and until the Annual General Board meeting of the Authority in 2018.

Carried.

The floor was then opened for nominations for the position of Vice-Chairperson for 2017.

Nominee

Nominator

Steve Kaufman

Anne Watelet

No other nominations were received based on the elections procedure. A motion to close nominations was moved by Member Jakubo and was seconded by Member Sajatovic. Member Kaufman agreed to stand and the following resolution was presented:

Resolution 2017-11

Jakubo - Sajatovic

That Steve Kaufman is appointed Vice-Chair of the Nickel District Conservation Authority for the year 2017 and until the Annual Meeting of the Authority in 2018.

Carried.

Chairperson Gibson assumed the chair, thanked the members and congratulated Steve

Kaufman.

6. Appointment of Signing Officers - 2017

Resolution 2017-12

Davidson - Watelet

That the signing officers for the Nickel District Conservation Authority for 2017, and until the Annual Meeting in 2018 be any two of the following:

- a) Chairperson (Lin Gibson)
- b) Vice-Chair (Steve Kaufman)
- c) General Manager/Secretary-Treasurer (Carl Jorgensen).

Carried.

7. a) Bank Borrowing Resolution - 2017

Resolution 2017-13

Sajatovic - Watelet

That for the year 2017, the signing officers as designated, be empowered to arrange any necessary borrowing from time to time, by promissory note, of funds necessary for approved Authority projects and programs, to a maximum amount of \$200,000.

Carried.

8. Appointment of Auditor – 2017

A brief staff report was presented by GM Jorgensen that recommended retaining KPMG as auditors for the next two fiscal years.

Resolution 2017-14

Jakubo - Kaufman

That the firm of KPMG be appointed the Nickel District Conservation Authority's Auditors for the fiscal years ending December 31, 2017 and 2018.

Carried.

9. Appointments to Greater Sudbury Source Protection Authority - 2017

Resolution 2017-15

Sajatovic - Davidson

That the following members are hereby appointed to the Sudbury Source Protection Authority for 2017 and until the 2018 Annual General Board meeting:

- 1) Lin Gibson
- 2) Jennifer Davidson
- 3) Mike Jakubo
- 4) Steve Kaufman
- 5) Joscelyne Landry-Altmann
- 6) Fern Cormier
- 7) Paul Sajatovic
- 8) Mark Signoretti and
- 9) Anne Watelet

Carried.

10. Conservation Ontario Council Appointments - 2017

Resolution 2017-16

Kaufman - Watelet

That the Nickel District Conservation Authority's appointments to Conservation Ontario for the Year 2017, and until the 2018 Annual General Board meeting, are as follows:

- 1) Voting Representative - Lin Gibson
- 2) Council Alternate - Steve Kaufman, and
- 3) Second Alternate - Carl Jorgensen.

Carried.

11. Appointments to Regulations Review Committee - 2017

The Regulations Review Committee will hear appeals or challenges to decisions that staff have made relating to our regulations under Section 28 of the *Conservation Authorities Act*.

Resolution 2017-17

Jakubo - Watelet

That the following members are hereby appointed to the Regulations Review Committee for 2017 and until the 2018 Annual General Board meeting:

- 1) Paul Sajatovic
- 2) Steve Kaufman
- 3) Anne Watelet
- 4) Mike Jakubo

Carried.

12. Appointments to Nickel District Conservation Foundation - 2017

Three members from the General Board are appointed to the Nickel District Conservation Foundation (NDCF) each year. The Chairperson sits as an ex-officio member of the NDCF. Following a brief discussion, a resolution was tabled.

Resolution 2017-18

Sajatovic - Jakubo

That the following members from the NDCA General Board are appointed to the Nickel District Conservation Foundation effective the date of the Foundation Annual General Meeting:

- 1) Jennifer Davidson
- 2) Anne Watelet
- 3) Steve Kaufman

Carried.

13. Adjustments to Rates & Expenses - 2017

The NDCA has a practice to adjust certain rates and expenses from time to time. A staff report was presented by GM Jorgensen that compared the Authority's current rates with rates at the City of Greater Sudbury and at other conservation authorities. Members discussed the recommended changes to the specific rates and expenses listed below:

- Personal Vehicle Use Expense to remain at \$0.53/km
- Chairperson's Honourarium, to remain at \$4,050/year
- Board Meeting Per Diem to remain at \$44.30/meeting
- Overnight Travel Per Diem to decrease to a \$75/day maximum with flat rates for purchased meals.

Following the discussion, a resolution was presented.

Resolution 2017-19

Watelet - Jakubo

That adjustments to rates and expenses for 2017 as outlined in the staff report dated February 4, 2017, be approved and be implemented immediately.

Carried.

14. General Business

a) Chairperson's Report

Resolution 2017-20

Watelet - Jakubo

That the 2016 Chairperson's Report be received as presented.

AND FURTHER that the report be posted on the NDCA website and notice be provided to members of City of Greater Sudbury Council and the local media.

Carried.

b) 2017 Work Plan

Resolution 2017-21

Sajatovic - Kaufman

That the 2017 Work Plan for the Nickel District Conservation Authority as distributed be approved,

AND FURTHER that the General Manager provide detailed update reports to outline the progress made in achieving the strategic operational priorities outlined.

Carried.

c) Section 28 Permits Report

Resolution 2017-22

Jakubo - Watelet

That Permit 2017-1 issued in January, 2017, is approved as outlined in the Development, Interference with Wetlands and Alteration to Shorelines/Watercourses report

Carried.

d) Flood forecasting System Upgrade

Anoop Naik presented a report on the status of the system upgrade.

15. In-Camera Matters (Personnel/Legal/Property)

At 5:50 the Board passed a motion to move in-camera.

Resolution 2017-23

Watelet – Landry-Altman

That we go in-camera at 5:50 p.m.

Carried.

At 6:20 the Chairperson reported that there were no resolutions coming from the in-camera session. Direction was provided to staff regarding a human resources matter.

16. New Business

- a) Strategic Plan - a final copy will be made available electronically for members.
- b) Correspondence - Chairperson Gibson presented a memo sent to Mayor Bigger & members of City Council expressing thanks for their support of our municipal levy through the budget process for 2017.
- c) Member Watelet excused herself from the meeting. Sudbury Protocol Letter of Support - Information on this initiative from Laurentian University to highlight the re-greening history of Sudbury, was provided by Carl Jorgensen. The following resolution was presented.

Resolution 2017-24

Davidson - Kaufman

Given that one of the goals of the Authority includes restoration within the watershed and that the Sudbury Protocol research project will effectively bind the re-greening history and methodology into three volumes, telling the Sudbury Story,

Be it resolved that the Authority provide a letter of support to Dr. Rui Wang of Laurentian University expressing our willingness to become a partner in this effort.

Carried.

- d) Cambrian College Bursary - Lin indicated we have been invited to send a representative to present this annual award.

No other business was transacted.

17. Adjournment

Resolution 2017-25

Sajatovic - Davidson

That we do now adjourn.

Carried.