

NICKEL DISTRICT CONSERVATION AUTHORITY

Minutes of General Board Meeting

Thursday, March 31, 2016

Room C-12
Tom Davies Square

Commenced: 4:38 p.m.
Adjourned: 7:25 p.m.

PRESENT: Lin Gibson, Chairperson
Jennifer Davidson
Mike Jakubo
Steve Kaufman, Vice-Chair
Deb McIntosh
Mark Signoretti
Anne Watelet

REGERETS: Paul Sajatovic
Joscelyne Landry-Altmann

ALSO PRESENT: Kassidy Kennedy, Young Leader on Board
Carl Jorgensen, Secretary –Treasurer and General Manager, Conservation
Sudbury
Hajnal Kovacs, Conservation Sudbury
Derek D'Angelo, KPMG

COMMUNICATION: None

1. Chairperson Gibson opened the meeting and welcomed all Board Members.

Chairperson Gibson reported that on March 10th all Conservation Authorities were invited to a Day at Queens Park. Gibson and GM Carl Jorgensen attended and met with the Minister of Natural Resources and Forestry, the Minister of Environment and Climate Change, and several MPPs. The event was well attended and lots of great discussions took place.

Gibson reported outreach for the Fast Flow Water Program with member Landry-Altmann has been going really well. The poster and storyboard contest is happening right now. Petryna Advertising has been retained for the administrative work with the contest again..

The next Friends of Lake Laurentian meeting will take place on April 18 at 1 pm.

2. Declarations of Conflict

Steve Kaufman declared his conflict of interest for any items relating to sub-watershed studies, should they happen during the current or any future meetings.

3. Adoption of Agenda/Additions to Agenda

Carl Jorgensen asked the sub-watershed studies be added as a new item under 8.c). It was originally listed the during the draft agenda.

Resolution 2016-26

Jakubo - Watelet

That the agenda for the March 31, 2016 General Meeting be adopted as circulated.

Carried.

4. Adoption of Minutes of Previous Meetings

a) February 11, 2016

Resolution 2016-27

Kaufman - Jakubo

That the minutes of the February 11, 2016 Annual General Board meeting, as duplicated and circulated, be approved.

Carried.

b) Business Arising from Minutes

i) Banking & Investing Request for Proposal

GM Jorgensen updated the Board on his recent work to look at the approach required for finding alternative banking options. Looking at similar sized Conservation Authorities, like North Bay Mattawa (NBMCA), Jorgensen has drafted a new RFP for banking services. Although NBMCA has some different income sources the structure of their document has been very useful. Jorgensen discussed whether the Authority should seek all banking services, investments etc. from one institution or if members are okay with splitting them between different organizations. The Members generally supported that keeping all services at one institution would be preferred.

Jorgensen asked Derek D'Angelo, from KPMG, if they had staff locally that could help review the new banking/investment RFP - D'Angelo confirmed that there was.

Chairperson Gibson asked that Desjardins be added to the list of banks to be considered; also added to the resolution.

Resolution 2016-28

Davidson - Signoretti

That the draft RFP for banking and investment services be amended as discussed and that the final draft be reviewed by KPMG prior to being provided to downtown locations of the CIBC, TD, RBC, ScotiaBank, Bank of Montreal, the Sudbury Credit Union and Desjardins.

Carried.

5. General Business

a) Presentation of Audited Financial Statements, Derek D'Angelo, KPMG

Mr. D'Angelo gave a high-level, positive overview of the financial statements included in the agenda package. This was followed by some discussions.

Resolution 2016-29

Jakubo – Kaufman

That the audited financial statements for the year ended December 31, 2015, prepared by KPMG be accepted.

Carried.

b) Strategic Plan

Chairperson Gibson said the strategic plan needs to be developed into its final format in the coming months by a new sub-committee and asked for volunteers from the Board. Gibson suggested that at least two members of the sub-committee be staff members.

Member Jorgensen said he will identify another staff member at the next staff meeting on Monday April, 4 2016.

Lin Gibson
Jennifer Davidson
Steve Kaufman

Carl Jorgensen
Staff Person (TBD)

Resolution 2016-30

Watelet – Kaufman

That the Strategic Plan text be developed by a committee made up of Members and Staff listed above. The Draft plan will be circulated to staff, Members and members of the Foundation as well as key stakeholders for final review / comment. The proposed plan will then be presented at the May 2016 Board meeting.

Carried.

Resolution 2016-31

Davidson –Jakubo

That the Authority move into a Greater Sudbury Source Protection Authority meeting.

Carried.

6. Sudbury Source Water Protection Authority Meeting

Resolution 2016-01

Jakubo - Kaufman

That the agenda for the March 31, 2016 Sudbury Source Protection Authority meeting be adopted as circulated.

Carried.

Resolution 2016-02

McIntosh – Signoretti

That the minutes from the March 2015, Sudbury Source Protection Authority meeting, as duplicated and circulated, be approved.

Carried.

Note: Correction to minutes being adopted in 2014.

As Melanie Venne, SWP Lead was away at SWP meetings in Toronto, Hajnal Kovacs provided the Members with an overview of the Source Protection program since the last SPA meeting in 2015. She provided some highlights from the last Source Protection Committee (SPC) meeting along with a copy of the 2015 Risk Management Official (RMO) Report that

was accepted during the February SPC meeting. Kovacs asked for the SPA's endorsement of the RMO report for submission to the Ministry of Environment and Climate Change.

Resolution 2016-03

Signoretti – Jakubo

That the Sudbury Source Protection Authority accept the Risk Management Official first annual report, and that the report be submitted Director of the Ministry of the Environment and Climate Change, and be made available online.

Carried.

Resolution 2016-04

Watelet - Jakubo

That the Greater Sudbury Source Water Protection Authority meeting be adjourned at 5:40.

Carried.

7. In-Camera Matters (Personnel/Legal/Property)

At 5:42 the Board passed a motion to move in-camera.

Resolution 2016-32

Kaufman - Watelet

That we go in-camera at 5:42 p.m.

Carried.

At 6:14 the Chairperson reported that the following resolutions came from the in-camera session.

Resolution 2016-33

Watelet-Kaufman

Given that the City of Greater Sudbury has agreed to the terms set out in our letter to them of Feb.16, 2016,

and that the Authority's lawyer for such matters shall review the documents beforehand

and that his and any associated fees will be payable by the City of Greater Sudbury, therefore be it resolved

That the NDCA transfer the additional parcels of land required for the Maley Drive Extension project to the City of Greater Sudbury as described in their letter to us dated March 29, 2016 with the understanding that the City of Greater Sudbury has committed to completing *an accurate inventory of site specific impacts imposed by the alignment footprint ... during detail design. If refinements to the strategies previously developed for mitigating impacts to environmental sensitivities are required during detail design, they should reflect current best management practices* as recommended by the Municipal Class EA Addendum prepared by Earth Tech in 2006 and

That vehicular access, acceptable to the authority, to the existing gravel road leading to the Nickeldale Dam from the east side of MR 80 (aka Notre Dame Avenue or Hwy. 69N), is ensured.

Carried

Resolution 2016-34

Watelet-Signoretti

Given that Arg Devco has agreed via a letter dated March 22, 2016 to the terms set out in our letter to them of December 18, 2015, and that the Authority's lawyer for such matters shall handle the transaction and that this and any associated fees will be payable by Arg Devco, therefore be it resolved,

That the NDCA transfer the parcel of land required for the so-called Silver Hills storm water management pond project to the City of Greater Sudbury after the parcel has been extracted from the current lease between the Authority and the City of Greater Sudbury.

Carried

8. New Business

a) Green Economy North

GM Jorgensen updated the Board on the Green Economy North initiative being managed locally by rethink Green. For ~\$1000 per year, Conservation Sudbury could become a member of Green Economy North and get access to their Memberlink portal which provides services to case studies, guides, coaching and a new software program being developed to help quantify metrics and analyze data and trends to help reduce an organization's footprint. We would be possibly the first Conservation Authority in Ontario to join the initiative.

Members wanted clarification that the strategic directions of the Authority would be met if we joined this new initiative and whether measureable changes would be received from the annual membership. Member It was suggested to look further into other programs to join; programs that are already established and recognized at a greater scale.. Some offered that a not-for-profit should have a reduced membership fee and suggested staff look into whether Conservation Ontario already has, or is working on, a similar initiative. Jorgensen agreed indicating he would look into other options and noted that at the 2015 Latornell Symposium one of the Conservation Authorities presented an internal audit they developed and he obtain a copy of that.

Resolution 2016-35

Watelet-Signoretti

Resolution was tabled until the April Board meeting, pending further investigation.

b) Young Leader on Board

Kassidy Kennedy thanked the Board for allowing her to attend meetings and learn about our processes and decision making. She is grateful for the learning experience and looks forward to using the skills she's learned in future endeavors. Kennedy circulated pictures from her graduation from the Young Leaders Program on March 10, 2016, Kennedy gave the Board a Certificate of Appreciation and thanked them for helping her complete this program.

c) Sub-watershed Studies

Member Kaufman excused himself from this section of the meeting.

Jorgensen mentioned that he gave a watersheds 101 presentation at the last City of Greater Sudbury (CGS) council meeting where the sub-watershed studies funding from the MOECC was discussed.

Conservation Sudbury staff agrees that we should develop capacity to be able to participate and/or lead these types of sub-watershed studies in future. e.g potentially for other sub-watersheds not included in current MOECC funding to the CGS. Watershed management typically includes ongoing work in monitoring, reviewing and updating sub-watershed studies and plans. It was discussed that added CGS funding could be use it to increase watershed science capacity in future. Members support Conservation Sudbury staff having a seat on the steering committee for sub-watershed studies to provide guidance through the process but also to be in a position of an agency during the review of the report and remaining engaged.

Furthermore it was suggested that the Authority should be identifying what needs to be done now to build the capacity within, and before seeking new sub-watershed study funding, staff will need to demonstrate the sustainability of any proposal. GM Jorgensen suggested staff would be delegated internally to attend key milestone and

progress meetings of the steering committee with consultants; this would allow referencing Conservation Ontario's Best Management Practices and ensuring the principles are utilized. GM Jorgensen suggested a Terms of Engagement be developed for how Conservation Sudbury is integrated within the process of the now-funded sub-watershed studies. Chairperson Gibson suggested this would be effective in communicating that the CGS received the funding of \$2.3M not Conservation Sudbury; Jorgensen suggested such Terms would be useful to publicize our roles.

d) Next General board Meeting Date – **April 21, 2016 at 4pm, meeting room TBD**

9. Adjournment

Resolution 2016-36

Watelet - Davidsom

That we do now adjourn.

Carried.