

# NICKEL DISTRICT CONSERVATION AUTHORITY

## Minutes of General Board Meeting

Thursday, February 14, 2013

Room C-11  
Tom Davies Square

Commenced: 4:35 p.m.  
Adjourned: 6:10 p.m.

PRESENT: Lin Gibson, Chairperson  
Russ Thompson, Vice-Chair  
Jacques Barbeau  
Jennifer Davidson  
Evelyn Dutrisac  
Joscelyne Landry-Altmann  
Mark Signoretti  
Anne Watelet

ALSO PRESENT: P. Sajatovic, N.D.C.A.  
D. Lenzi, N.D.C.A.

COMMUNICATION: Joe Cimino

1. Chairperson Gibson opened the meeting, and welcomed all members and staff. Chairperson Gibson noted that many initiatives and activities had occurred since the January General Board meeting. It was noted that many of these activities would be dealt with and discussed at this General Board meeting.
2. No declarations of conflict were declared by any member present.
3. Adoption of Agenda/Additions to Agenda

Resolution 2013-21

Barbeau - Signoretti

That the agenda for the February 14, 2013 N.D.C.A. General Board meeting be adopted as circulated.

Carried.

4. Adoption of Minutes of Previous Meeting

a) January 10, 2013

Resolution 2013-22

Signoretti - Barbeau

That the minutes of the Annual Board meeting of January 10, 2013,, as duplicated and circulated, be approved.

Carried.

b) Business Arising from Minutes

No items of business were raised for further discussion.

5. Presentation - Policies to Support the “Amended” Individual Conservation Authorities Act Regulation

Since 2010, amendments to the Conservation Authorities Act have triggered changes and updates to the individual Regulation used by all Conservation Authorities to implement our responsibilities under Section 28. All “amending” regulations were filed with the provincial Registrar of Regulations on February 8, 2013. This means that the N.D.C.A. Regulation 156/06, as amended, is now in effect.

In conjunction with this approval, the Ministry of Natural Resources had advised authorities to adopt administrative policies to support the changes. In order to do this for the N.D.C.A., P. Sajatovic and D. Lenzi made a detailed electronic presentation to General Board members. The presentation covered a number of topics and issues related to implementing the Section 28 Regulation. The changes, updates, revisions to the procedures and fee schedules will be outlined to watershed stakeholders and residents in early March. Following a very thorough discussion and many questions for clarification, a resolution was tabled for consideration by General Board members.

Resolution 2013-23

Barbeau - Signoretti

That the N.D.C.A. hereby approves of the proposed Policies to support the “amended” individual C.A. Act Regulation (Ontario Regulation 156/06).

AND FURTHER that the Policies be implemented as of February 14, 2013,

AND FURTHER that the updated N.D.C.A. fee schedules will be effective as of April 1, 2013.

Carried.

6. General Business

a) Funding Request to Nickel District Conservation Foundation

It was recommended that the N.D.C.F. be requested to provide funding support for two activities at the Lake Laurentian Conservation Area. Member Landry-Altman requested clarification related to the initial funding needed for program activities. P. Sajatovic responded and clarified how this operational funding from the N.D.C.F. is accounted for in the N.D.C.A.'s 2013 budget. A resolution was then presented.

Resolution 2013-24

Davidson - Landry-Altman

That the N.D.C.A. hereby requests the Nickel District Conservation Foundation to provide funding in 2013 for the following activities at the Lake Laurentian Conservation Area:

- 1) Lake Laurentian/March Camp Bitobig Programs \$12,000
- 2) Lake Laurentian Trail Boardwalks Capital Project \$62,500 maximum.

Carried.

b) 2013-2014 Water and Erosion Control Infrastructure Program (W.E.C.I.) Application

Correspondence from the Ministry of Natural Resources (M.N.R.) related to this subject was distributed to General Board members. They were given a detailed background report with a recommendation that a 2013/2014 application be submitted by the N.D.C.A. even though our request for this same project in 2012 was not funded through the W.E.C.I. Program. P. Sajatovic also noted that discussions with senior City staff have been held concerning the importance of continuing this very important stormwater management infrastructure maintenance. General Board members fully supported this recommendation, and the following resolution was tabled.

Resolution 2013-25

Davidson - Landry-Altman

That the N.D.C.A. submit a 2013/2014 application to the Water & Erosion Control Infrastructure Program (WECI), by February 21, 2013, to undertake major maintenance repairs on the Junction and Nolin Creeks box culverts as outlined in the staff report.

Carried.

c) NOHFC Intern Position Hire

With the adoption of our Corporate Strategic Plan in 2011, it was identified that one of the major strategic goals is to build the presence and profile of our organization. Communications and community relations capacity is vitally important and necessary. As financial resources are limited, an application was made to the Northern Ontario Heritage Fund (N.O.H.F.C.) to hire a Communications/Public Relations Intern. The internship would assist the participant and would assist in building an effective corporate communications presence at the N.D.C.A. P. Sajatovic advised General Board members that N.O.H.F.C. had approved a position and that following the interview process, a candidate was being recommended. General Board members expressed strong support and after a thorough discussion, the following resolution was presented.

Resolution 2013-26

Davidson - Landry-Altmann

That the N.D.C.A. hereby approves the contract with the Northern Ontario Heritage Fund Corporation (NOHFC) to hire a Communications and Public Relations Intern for a maximum of 52 weeks,

AND FURTHER that Ms. Samantha Pitzel be hired to fill this position as of February 19, 2013.

Carried.

d) N.D.C.A. Office Space Relocation Plan

With the support of the General Board, staff have been working on this plan to consolidate operations and all staff in one location for an extended period of time. A detailed report was presented to members for relocation of our operations from space at 200 Brady Street to space at 199 Larch Street. P. Sajatovic went through the elements of the report in detail, and noted that staff had been updated on this matter at the February staff meeting. Following a thorough discussion, and many questions for clarification, a resolution was presented.

Resolution 2013-27

Gibson - Barbeau

That the N.D.C.A. hereby approves the Office Space Relocation Plan as outlined in the General Manager's report dated February 6, 2013,

AND FURTHER that a detailed budget and concept plan will be provided to the General Board as soon as possible, and no later than the April, 2013 General Board meeting.

Carried.

e) Appeal of Section 28 Permit Application Denial

A Section 28 application had been denied by N.D.C.A. staff in late December, 2012. The applicant had appealed the denial. It was being recommended that the Regulations Review Committee schedule a meeting as soon as possible to deal with the appeal. It was noted that all of the information associated with the original application, the staff decision, and the appeal, will be provided to the four committee members and the applicant. After considering a number of dates for a Review Committee meeting, the following resolution was tabled.

Resolution 2013-28

Barbeau - Dutrisac

That the N.D.C.A. Regulations Review Committee agrees to the following Hearing date, time and location, to deal with the appeal of a Section 28 Permit application denial:

Date: Thursday, February 28, 2013

Time: 4:30 p.m.

Location: Tom Davies Square, Room C-11.

Carried.

f) N.D.C.A. Assets Naming Policy and Corporate Sponsorship Policy

At the November, 2012 General Board meeting, members directed that final recommendations be brought forward in early 2013 to finalize policies related to these two issues. Detailed information and policy options for both items were presented to members by P. Sajatovic.

It was also recommended to General Board members that once approved, both policies be placed on the corporate website and that the policies be reviewed by the General Board every three years or sooner, if necessary. General Board members had a number of questions which were answered. A resolution was then presented for consideration by members.

Resolution 2013-29

Barbeau - Gibson

That the N.D.C.A. Assets Naming Policy and Corporate Sponsorship Policy be approved for implementation as outlined in the staff report dated February 3, 2013.

Carried.

g) Friends of Lake Laurentian Steering Committee Update

Steering Committee Chair Signoretti updated General Board members on a meeting Chairperson Gibson, P. Sajatovic and he had attended on February 5<sup>th</sup> at Laurentian

University. Tracy MacLeod, Director of Development and Fund-Raising at Laurentian provided some excellent ideas and information for us to use in growing and expanding the "Friends" initiative in support of the Lake Laurentian Conservation Area. It was noted that the hiring of the N.O.H.F.C. Intern will immensely benefit this work. Chair Signoretti also expanded upon other plans the Steering Committee and staff are working on including the Lake Laurentian Sign Plan which will be presented to the General Board for final review and approval in April, 2013.

h) L.L.C.A. Boardwalk Project - Contract Award

This project had been discussed at the January, 2013 General Board meeting at which time approval had been received to proceed to tender. A detailed staff report had been distributed to General Board members outlining the results of the tender process. The staff report also contained a recommendation related to contract award. P. Sajatovic was also able to advise members that Xstrata Nickel will be contributing \$15,000 to support this very important project. After a number of questions from General Board members were answered, a resolution was tabled.

Resolution 2013-30

Dutrisac - Landry-Altman

That the N.D.C.A. hereby agrees to enter into a contract with R. M. Belanger Limited to complete two boardwalks (Sites 1 & 2) at the Lake Laurentian Conservation Area,

AND FURTHER that the total amount of the contract to complete all works is \$89,044.00 (HST/GST included).

Carried.

7. In-Camera (Personnel/Legal/Property)

No in-camera matters were dealt with at this meeting.

8. New Business

a) Greater Sudbury Climate Change Consortium

Chairperson Gibson took the opportunity to sincerely thank Member Davidson for agreeing to take a lead role in the work of the Consortium to continue building adaptation capacity in our watersheds. It was also noted that our N.O.H.F.C. Intern will be able to provide support services to the Consortium. Regular updates on the work of the Consortium will be presented to General Board members by Member Davidson and staff.

b) Corporate Websites Launch

P. Sajatovic advised members that the updated/new websites for Conservation Sudbury - N.D.C.A., Drinking Water Source Protection, and the Greater Sudbury Climate Change Consortium were now live. Members were given a demonstration and on-line overview. All websites will be French language compliant in the near future. Completion of this project was vitally important for the presence and profile of our organization. Working with Off Road Productions, the websites will remain current, informative and relevant to our business and the needs of our watershed residents.

c) Next Meeting Date

The next regularly scheduled General Board meeting will be held on Thursday, March 7, 2013, starting at 4:30 p.m., in Room C-11, Tom Davies Square.

No other business was transacted.

9. Adjournment

Resolution 2013-31

Landry-Altmann - Dutrisac

That we do now adjourn.

Carried.