

# NICKEL DISTRICT CONSERVATION AUTHORITY

## Minutes of Annual General Board Meeting

Thursday, January 10, 2013

Room C-13B  
Tom Davies Square

Commenced: 4:35 p.m.  
Adjourned: 6:40 p.m.

PRESENT: Lin Gibson, Chairperson  
Jacques Barbeau  
Joe Cimino  
Jennifer Davidson  
Evelyn Dutrisac  
Joscelyne Landry-Altmann  
Mark Signoretti  
Russ Thompson  
Anne Watelet

ALSO PRESENT: P. Sajatovic, N.D.C.A.

1. Chairperson Gibson opened the meeting. She thanked members and staff for all their dedication to the work of our organization in 2012 and noted that 2013 would definitely be another busy and exciting year. Chairperson Gibson wished all members, their families, and staff, a happy and healthy 2013.
2. No declarations of conflict were declared by any member present.
3. Adoption of Agenda/Additions to Agenda

It was noted before considering the resolution, that the update presentation related to the Drinking Water Source Protection Program would not occur as scheduled. The presentation will be rescheduled at either the February or March, 2013 General Board meeting. A resolution was then presented.

Resolution 2013-01

Cimino - Barbeau

That the January 10, 2013 agenda be adopted as circulated.

Carried.

4. Adoption of Minutes of Previous Meetings/E-Mail Poll
  - a) December 13, 2012

Resolution 2013-02

Davidson - Watelet

That the minutes of the December 13, 2012, General Board meeting, as duplicated and circulated, be approved.

Carried.

b) December 16, 2012 E-Mail Poll

P. Sajatovic had sent members a detailed report related to the proposed Lake Laurentian Trail Infrastructure Repairs Project. The application to FEDNOR for this project under the Community Infrastructure Improvement Fund had not been approved. Because this work is so important, an alternate strategy was presented to General Board members for their consideration. Members were asked to review the strategy and consider whether or not approval for the recommendation would be provided. A majority of members approved of the recommended strategy and this e-mail poll was being presented at this meeting for final approval. Following a thorough discussion and a number of questions, a resolution was tabled for consideration by members.

Resolution 2013-03

Davidson - Cimino

That the results of the December 16, 2012 E-Mail Poll, as duplicated and circulated, be approved.

Carried.

c) Business Arising from December, 2012 Minutes

No items of business were raised for further discussion.

5. Presentation - Drinking Water Source Protection Program Update

The presentation was deferred to the February or March, 2013 General Board meeting.

6. Election of Officers - 2013

Chairperson Gibson turned the Chair over to P. Sajatovic to conduct the election of officers for 2013. P. Sajatovic referred members to the information contained in the agenda package related to the procedures to be followed for electing officers of the N.D.C.A. With that, the floor was opened for the nomination of candidates for the position of Chair/Chairperson of the Conservation Authority.

Nominee  
Lin Gibson

Nominator  
Russ Thompson

No other nominations were received based on the election procedure. A motion to close nominations, was moved by Member Dutrisac and was seconded by Member Landry-Altman. Member Gibson agreed to stand and the following resolution was presented.

Resolution 2013-04

Davidson - Barbeau.

That Lin Gibson be appointed Chair/Chairperson of the Nickel District Conservation Authority for the year 2013 and until the Annual General Board meeting of the Authority in 2014.

Carried.

The floor was then opened for nominations for the position of Vice-Chair of the Conservation Authority.

Nominee

Russ Thompson

Nominator

Lin Gibson

No other nominations were received based on the elections procedure. A motion to close nominations was moved by Member Watelet and was seconded by Member Dutrisac. Member Thompson agreed to stand and the following resolution was then presented.

Resolution 2013-05

Landry-Altman - Watelet

That Russ Thompson be appointed Vice-Chair of the Nickel District Conservation Authority for the year 2013 and until the Annual Meeting of the Authority in 2014.

Carried.

Chairperson Lin Gibson assumed the chair and sincerely thanked members for their support and commitment to work together as a strong team for the good of our watershed residents and natural environment.

7. Appointment of Signing Officers - 2013

Resolution 2013-06

Barbeau - Cimino

That the signing officers for the Nickel District Conservation Authority for 2013, and until the Annual Meeting in 2014 be:

a) Chair/Chairperson, OR

b) Vice-Chair

AND

c) General Manager/Secretary-Treasurer.

Carried.

8. Bank Borrowing Resolution - 2013

Resolution 2013-07

Cimino - Barbeau

That for the year 2013, the signing officers as designated, be empowered to arrange any necessary borrowing from time to time, by promissory note, of funds necessary for approved Authority projects and programs, to a maximum amount of \$200,000.

Carried.

9. Appointment of Solicitor - 2013

Resolution 2013-08

Barbeau - Cimino

That Mr. J. D. Innes, an Associate in the legal firm Desmarais, Keenan, be appointed as the N.D.C.A.'s Solicitor for the Year 2013.

Carried.

10. Appointment of Auditor - 2013

Resolution 2013-09

Signoretti - Cimino

That Fred Slade and Associates, Chartered Accountant, be confirmed to conduct the 2012 audit for the N.D.C.A. and N.D.C.F. for the fixed fees as outlined in the proposal submitted in October, 2011.

Carried.

11. Appointments to Greater Sudbury Source Protection Authority - 2013

Resolution 2013-10

Signoretti - Dutrisac

That the following individuals are hereby appointed to the Greater Sudbury Source Protection Authority for 2013, and until the 2014 Annual General Board meeting:

- 1) Lin Gibson
- 2) Mark Signoretti
- 3) Jacques Barbeau
- 4) Joe Cimino
- 5) Evelyn Dutrisac
- 6) Joscelyne Landry-Altmann
- 7) Anne Watelet
- 8) Russ Thompson, and
- 9) Jennifer Davidson.

Carried.

12. Conservation Ontario Council Appointments - 2013

Resolution 2013-11

Barbeau - Thompson

That the Nickel District Conservation Authority's appointments to Conservation Ontario for the Year 2013, and until the 2014 Annual General Board meeting, are as follows:

- 1) Voting Representative - Lin Gibson
- 2) Council Alternate - Russ Thompson, and
- 3) Second Alternate - Paul Sajatovic.

Carried.

13. Appointments to N.D.C.A. Regulations Review Committee - 2013

Chairperson Gibson asked P. Sajatovic to explain further in relation to the roles and responsibilities of this committee. It was noted that the Review Committee meets when appeals are received from applicants related to denial by staff of Section 28 applications. After the discussion, a resolution was presented.

Resolution 2013-12

Dutrisac - Signoretti

That the following individuals are hereby appointed to the N.D.C.A. Regulations Review Committee for 2013, and until the 2014 Annual General Board meeting:

- 1) Russ Thompson
- 2) Evelyn Dutrisac
- 3) Anne Watelet
- \_\_\_\_\_4) Jacques Barbeau.

Carried.

14. Appointments to Nickel District Conservation Foundation - 2013

In addition to the general public members of the Conservation Foundation, three members from the General Board are to be appointed. Additionally, the Chairperson is an ex-officio member of the N.D.C.F. Following a brief discussion, a resolution was tabled.

Resolution 2013-13

Signoretti - Dutrisac

That the following members from the N.D.C.A. General Board are appointed to the Nickel District Conservation Foundation for 2013, and until the 2014 Annual General Board meeting:

- 1) Mark Signoretti
- 2) Anne Watelet
- 3) Jennifer Davidson.

Carried.

15. Adjustments to Rates & Expenses - 2013

The N.D.C.A. has a policy to adjust certain rates and expenses for each new year. Members discussed the recommended changes to the specific rates and expenses listed. Following the discussion, a resolution was presented.

Resolution 2013-14

Davidson - Landry-Altmann

That adjustments to rates and expenses for 2013 as outlined in the staff report dated December 31, 2012, be approved and be implemented immediately.

Carried.

16. General Business

- a) Development, Interference with Wetlands and Alteration to Shorelines/Watercourses and Fisheries Files Report

Before presenting the resolution associated with the December, 2012 report, P. Sajatovic provided additional information related to the request made by Member Watelet at the December, 2012 General Board meeting. In order to provide as much detail as possible in addition to the summary report contained in each agenda package, the complete file with all applications will be brought to each meeting. In the case of the December, 2012 report, members had specific questions related to a number of the permits issued. After all the questions were answered, with the requested details, the following resolution was tabled.

\_\_\_\_\_ Resolution 2013-15

Davidson - Cimino

That N.D.C.A. Permits 2012-47 to 2012-57, issued in December, 2012, be approved as outlined in the Development, Interference with Wetlands and Alteration to Shorelines/Watercourses and Fisheries Files report.

\_\_\_\_\_ Carried.

- b) 2013 Action/Work Plan

Conservation Sudbury - Nickel District Conservation Authority is tasked to deliver

conservation based services to protect and manage our watersheds. Services must be customer focused responses to local needs. In that regard, a proposed action/work plan was presented for discussion amongst members. P. Sajatovic highlighted the engagement, collaboration and partnership activities to be undertaken in 2013. Members had a number of questions for clarification and suggestions to increase the benefit of our activities. Following a very productive discussion, a resolution was tabled for consideration by members.

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Resolution 2013-16

Davidson - Landry-Altman

That the 2013 Action Plan for the Nickel District Conservation Authority as distributed be approved,

AND FURTHER that the General Manager provide detailed update reports to outline the progress made in achieving the strategic operational priorities outlined.

Carried.

c) Chairperson's/General Manager's 2012 Joint Report

Reports from Chairperson Gibson and P. Sajatovic highlighting the key outcomes and major initiatives throughout 2012 had been distributed to members. P. Sajatovic used a power point presentation to provide further details. Members had many questions and comments related to both reports. Chairperson Gibson thanked all members, staff, partners and donors for the fantastic support throughout 2012. A resolution was then presented for consideration by members.

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Resolution 2013-17

Watelet - Signoretti

That the joint Chairperson's/General Manager's 2012 Report be received as presented,

AND FURTHER that copies of the report be sent to members of City Council, the local media outlets, and be posted on the N.D.C.A. website.

Carried.

d) Marquee Road Signs - Lake Laurentian Conservation Area

The Lake Laurentian Conservation Area's south and east boundaries are adjacent to the southeast by-pass, which is a major transportation corridor through the community. Plans to install location signs to highlight our community jewel have been under consideration for a number of years. Members were provided with a comprehensive package related to the installation of two marquee signs, one in French and one in English. Members had many questions and suggestions related to this proposal including developing a Lake Laurentian App and promotion to support this initiative such as on City buses, etc. All of the modifications suggested will be addressed in the final designs prior to fabrication and installation. The following resolution was then tabled.

Resolution 2013-18

Barbeau - Dutrisac

That the design and cost estimates for the fabrication and installation of two (2) marquee road signs, in French and English, for the Lake Laurentian Conservation Area be approved as submitted by Petryna Advertising.

AND FURTHER that the two signs will be installed in 2013, subject to final location approval for both signs by the Ministry of Transportation,

AND FURTHER that the funding required to complete this special project will be taken from the Special Infrastructure Reserve.

Carried.

e) Promotions and Profile Partnership Agreement with CTV

Conservation Sudbury - Nickel District Conservation Authority and the “Friends of Lake Laurentian” are working together to grow the use of and appreciation for the Lake Laurentian Conservation Area. In order to do that, a key part of the strategy is to build general public awareness through a partnership with a local media company. Chairperson Gibson and P. Sajatovic reported on recent discussions with representatives from CTV Sudbury. Details of a proposed campaign which would be the first stage were discussed with members. The campaign will occur in the spring and the outcomes will be evaluated before proceeding any further. General Board approval will be required for any and all future activities. A resolution was then presented for consideration by members.

Resolution 2013-19

Signoretti - Dutrisac

That Conservation Sudbury - N.D.C.A. enter into a Partnership Agreement with CTV to increase the profile and public awareness related to the Lake Laurentian Conservation Area within the community, based upon the proposal distributed to General Board members,

AND FURTHER that the funding for this initiative in 2013 will be taken equally from the Friends of Lake Laurentian revenues and the N.D.C.A.’s promotions and publicity budget as approved in the 2013 operating budget.

Carried.

f) Friends of Lake Laurentian Steering Committee Update

Steering Committee Chair Signoretti presented an overview of some of the plans being developed for 2013. This includes the CTV partnership, recruiting up to four (4) new patrons, planning for a major fund-raising event in the fall, etc. Chair Signoretti also recognized the recent donation of \$20,000 from Matthew and Tanya Ward to the



“Friends”. Some or all of this donation will likely be used for the major trail improvements project planned in the Conservation Area. Member Dutrisac sincerely thanked the “Friends” for all the work done to date and encouraged General Board members and many others to become members of the Friends of Lake Laurentian.

g) Corporate Websites Revisions/Upgrades Project

P. Sajatovic provided information to members and reported on the current status of this project. A planned demonstration via internet link did not occur due to technical issues. Further information will be provided and the intent is to launch the upgraded websites by the end of January, 2013 if no unexpected problems arise before that time. Chairperson Gibson noted that this will be a big step forward for the emerging Conservation Sudbury - N.D.C.A. profile and brand.

17. In-Camera Matters (Personnel/Legal/Property)

No in-camera items were dealt with at this meeting.

18. New Business

a) Office Space Planning

Information related to the potential relocation and consolidation of office space was presented to members by P. Sajatovic. This information was an update to the detailed e-mail sent to members on December 21, 2012. It is expected that a complete report will be presented to members at the February, 2013 General Board meeting for a final decision..

b) Vermilion River Stewardship Partnership

The Vermilion River Stewardship (V.R.S.) have received funding from the Ontario Trillium Foundation to undertake a two year monitoring and reporting project along the Vermilion River and some major tributaries. Conservation Sudbury - N.D.C.A. will be partnering with V.R.S. to conduct the field work over the next two years. City Councillor/Member Barbeau and P. Sajatovic had attended the official event on January 9<sup>th</sup> which announced the launch of the project. This partnership arrangement aligns very well with the priorities and goals contained in our corporate strategic plan.

c) Next Meeting Date

The next regularly scheduled General Board meeting will be held on Thursday, February 14<sup>th</sup>, 2013, at 4:30 p.m. in Room C-11 at Tom Davies Square.

No other business was transacted.

19. Adjournment

Resolution 2013-20

Thompson - Signoretti

That we do now adjourn.

Carried.