

# NICKEL DISTRICT CONSERVATION AUTHORITY

## Minutes of General Board Meeting

Thursday, September 13, 2012

Room C-13A  
Tom Davies Square

Commenced: 4:05 p.m.  
Adjourned: 6:05 p.m.

PRESENT:           Lin Gibson, Chairperson  
                      Jacques Barbeau  
                      Joe Cimino  
                      Mark Signoretti  
                      Russ Thompson  
                      Anne Watelet

ALSO PRESENT:   P. Sajatovic, N.D.C.A.

COMMUNICATION:   Evelyn Dutrisac  
                          Joscelyne Landry-Altmann

1. Chairperson Gibson opened the meeting and welcomed all present. Chairperson Gibson thanked members for their vote of support following the resignation of Bob Rogers in July, 2012. The very enjoyable event held on August 24<sup>th</sup> to thank Bob Rogers for his many years of dedicated service to the N.D.C.A. was reported on by Chairperson Gibson. All members wished Bob well in the future pursuit of his interests and travels.
2. No declarations of conflict were declared by any member present.
3. Adoption of Agenda/Additions to Agenda

Resolution 2012-60

Cimino - Barbeau

That the agenda for the September 13, 2012 N.D.C.A. General Board meeting be adopted as circulated.

Carried.

4. Adoption of Minutes of Previous Meeting/Adoption of E-mail Polls/Updates

a) June 21, 2012

Resolution 2012-61

Watelet - Barbeau

That the minutes of the June 21, 2012 General Board meeting, as duplicated and circulated, be approved.

Carried.

b) E-mail Polls - August 1 and August 23, 2012

The August 1<sup>st</sup> e-mail poll of members related to the appointment of a new Chairperson and Vice-Chair for the remainder of 2012 and until the 2013 Annual Meeting. The August 23<sup>rd</sup> poll dealt with the N.D.C.A. application submitted through the FEDDEV Ontario Community Infrastructure Fund. The following resolution was provided for the consideration of members.

Resolution 2012-62

Barbeau - Cimino

That the e-mail polls of members dated August 1, 2012 and August 23, 2012 be formally approved as circulated.

Carried.

c) Business Arising from Minutes

No items were raised that were not already going to be dealt with as part of this meeting.

d) Verbal Updates - July & August, 2012 Activities

Chairperson Gibson, Vice-Chair Thompson, and P. Sajatovic reported on the following:

- 1) The Greater Sudbury Climate Change Consortium appeared before City Council on July 10<sup>th</sup>, providing an update and obtaining unanimous approval from City Council to submit an application to the United Nations "Making Cities Resilient Campaign", as a Role Model Community.
- 2) On August 16, 2012 a meeting and briefing session was held with Greater Sudbury Mayor Matichuk. It was an opportunity to cover a variety of topics and both Chairperson Gibson and Vice-Chair Thompson felt this was a very beneficial session.

- 3) Minutes of the August 23<sup>rd</sup> Friends of Lake Laurentian Steering Committee meeting were distributed to members. Upcoming events at Lake Laurentian including the annual meeting of the "Friends" planned for October 20<sup>th</sup> were discussed. General Board members thanked all those involved who are working so hard to enhance our community jewel.

5. Presentation - 2013 Draft N.D.C.A. Budget

Draft 2013 N.D.C.A. budget information had been previously distributed to General Board members. P. Sajatovic went through the budget information with members, highlighting a number of issues. One of the greatest uncertainties in preparing the draft budget was lack of information related to the level of transfer payment to be received from the Ministry of Natural Resources. Information was received just prior to the start of this meeting advising that the transfer payment to be received in 2013 will be the same as received in 2012. This is positive news and assists with budget preparation. Following a very thorough discussion and confirmation of direction, it was agreed that a proposed 2013 N.D.C.A. budget will be reviewed and considered for approval at the October General Board meeting. It was noted that the N.D.C.A. will submit its proposed 2013 budget to the member municipality by October 12<sup>th</sup> and that the N.D.C.A. is scheduled to appear before the City's Finance Committee on November 6<sup>th</sup> to present the proposed 2013 budget.

6. General Business

- a) Development, Interference with Wetlands & Alteration to Shorelines/Watercourses and Fisheries Files Report - June, July & August, 2012

Resolution 2012-63

Watelet - Barbeau

That the N.D.C.A. Permits 2012-20 to 2012-35 issued in June, July & August, 2012, be approved as outlined in the Development, Interference with Wetlands and Alterations to Shorelines/Watercourses and Fisheries Files report.

Carried

- b) Funding Request to Nickel District Conservation Foundation

Resolution 2012-64

Barbeau - Watelet

That the Nickel District Conservation Foundation is hereby requested to provide \$10,000 in funding to support 2012 program activities at the Lake Laurentian Conservation Area.

Carried.

c) 2012 A.D. Latornell Conservation Symposium Registration

Registration information had been distributed to General Board members. It was agreed that the number of participants who could be registered would be limited. It was also noted that Anoop Naik, N.D.C.A. staff, will be attending as he is presenting at the symposium. Early bird registration closes on October 1<sup>st</sup> and registration from the N.D.C.A. will be submitted prior to October 1<sup>st</sup>. After discussing the issue, a resolution was presented.

Resolution 2012-65

Watelet - Barbeau

That the following members and staff are hereby authorized to attend the 2012 A.D. Latornell Conservation Symposium:

- 1) Lin Gibson
- 2) To be determined , and
- 3) Anoop Naik.

Carried.

P. Sajatovic advised that the Latornell organizing committee was also asking for donations to assist with the Silent Auction. Funds raised through the Silent Auction help students and others to attend the symposium. General Board members asked that this information be e-mailed to them and consideration would be given to finding donations, if possible.

d) Conservation Sudbury - N.D.C.A. Submission to City of Greater Sudbury Official Plan Review

The City of Greater Sudbury is currently involved with the Official Plan review as required by the Planning Act. It was decided in June, 2012 that comments would be submitted by Conservation Sudbury - N.D.C.A. in relation to specific sections of the existing, approved Official Plan. A draft document had been distributed to General Board members for their consideration. Key issues and topics contained in the document were discussed with members. Member Anne Watelet suggested additional information be included related to the importance of protecting all water resources in our watersheds. Members agreed with this observation and the information will be added. Following a very thorough discussion with a number of questions being answered, a resolution was presented.

Resolution 2012-66

Barbeau - Watelet

That the proposed submission by Conservation Sudbury - N.D.C.A. to the City of Greater Sudbury as part of the Official Plan review be approved and be submitted to the General Manager of Growth and Development.

Carried.

e) N.D.C.A./N.D.C.F. Audit Services Request for Proposal (RFP) -(2013 to 2017)

The N.D.C.A. General Board had previously decided to proceed with the Audit Services R.F.P. for the period 2013 to 2017. An information package was distributed to members containing details related to the proposed process. Members sought clarification on three issues and once the questions were answered, a resolution was presented.

Resolution 2012-67

Signoretti - Barbeau

That the N.D.C.A. proceed with the Request for Proposal (RFP) for Audit Services (2013-2017) based on the information provided,

AND FURTHER that a recommendation indicating the successful firm, be brought forward at the November, 2012 General Board meeting for the consideration of members.

Carried.

f) Greater Sudbury Watershed Alliance Membership

The Greater Sudbury Watershed Alliance has requested that agencies and organizations consider taking out memberships. Conservation Sudbury - N.D.C.A. has working relationships with individuals who are members of the Alliance. General Board members did question what a membership would entail, especially as it relates to the N.D.C.A.'s regulatory responsibilities. However, it is clear that the N.D.C.A. can maintain a separation between its community stewardship and regulatory responsibilities. Members also considered and decided that the Nickel District Conservation Foundation (N.D.C.F.) should support a fund-raising event being held by the Alliance in November, 2012. A resolution was then tabled for consideration by members.

Resolution 2012-68

That Conservation Sudbury - N.D.C.A. immediately become a member of the Greater Sudbury Watershed Alliance until the 2013 Annual General Meeting, at which time renewal of the membership will be reconsidered,

AND FURTHER that Conservation Sudbury - N.D.C.A. through the N.D.C.F. purchase a table at the November 8, 2012 fund-raising event to be held by the Alliance.

Carried.

g) N.D.C.A. Naming Policy and Corporate Sponsorship Policy

Chairperson Gibson had requested that the Naming Policy topic be placed on the agenda for this meeting. As well, in conjunction with the ongoing work of the

“Friends of Lake Laurentian”, it is important that the N.D.C.A. have a formal Corporate Sponsorship Policy in place. In order to develop effective policy options, it was recommended that a working group comprised of two General Board members and the General Manager be formed. The working group would be tasked to come back with recommendations related to both policy issues at the November, 2012 General Board meeting. Following a brief discussion, a resolution was tabled.

Resolution 2012-69

Barbeau - Signoretti

That the following members and staff be appointed to the Naming Policy and Corporate Sponsorship Policy Working Group:

- 1) J. Barbeau
- 2) M. Signoretti
- 3) Paul Sajatovic,

AND FURTHER that the Working Group present a report with recommendations, at the November, 2012 General Board meeting for a final decision by the members.

Carried.

h) N.D.C.A. Property Ownership Issue - Boyce Street

In July, 2012 an issue associated with property likely owned by the N.D.C.A. was identified by N.D.C.A. member/Ward Councillor Cimino. Follow up work on this issue was done by the General Manager and a report was presented to members. A process to resolve the issues identified was recommended to General Board members and direction was being sought. Members discussed this matter thoroughly. Following the discussions and based on Member Cimino’s suggestion, further action will not occur at this time and a proposed resolution was tabled. N.D.C.A. staff will, however, follow up with City Legal Department staff to correct some problems identified during the property title search.

i) Conservation Sudbury - N.D.C.A. Branding Awareness Initiatives

Chairperson Gibson and P. Sajatovic reported on discussions held with Petryna Advertising related to this matter. Work on this file had been included in the 2012 Business Plan with some funding approved. A short-term initiatives (Fall, 2012) Work Plan was distributed to members as well as some proposed awareness products. Members reviewed the information in detail and provided many valuable comments. N.D.C.A. staff were directed to follow up with Petryna Advertising to address the comments and input provided by members. After a very productive discussion, the following resolution was presented.

Resolution 2012-70

Signoretti - Watelet

That Conservation Sudbury - N.D.C.A. proceed with the Branding Awareness Strategy as outlined in the report presented at the September 13<sup>th</sup> General Board meeting,

AND FURTHER that the funds required in 2012 will be taken from the Levy Stabilization Reserve,

AND FURTHER that the Awareness Strategy will only continue in 2013 if funds are available and approved in the operating budget.

Carried.

7. In-Camera - (Legal/Property/Personnel)

Resolution 2012-71

Barbeau - Watelet

That we go in-camera at 5:40 p.m.

Carried.

At 6:00 p.m., the Chair of the in-camera session reported that legal, property and personnel matters had been discussed and that no resolutions would be forthcoming at this time.

8. New Business

a) Appointment to N.D.C.A. General Board

Members were advised that the City of Greater Sudbury had initiated the process to fill the vacant position on the N.D.C.A. General Board. The City will complete the process as soon as possible and P. Sajatovic will update members as required.

b) Next Meeting Date

The next regularly scheduled N.D.C.A. General Board meeting will be held on Thursday, October 11, 2012, starting at 4:00 p.m., at Tom Davies Square.

No other business was transacted.

9. Adjournment

Resolution 2012-72

Cimino - Barbeau

That we do now adjourn.

Carried.

